Wedding/ Events Overview

Thank you for choosing Hidden Harbor Salon to help celebrate your special day. We understand the dedication, hard work, and detailed planning that goes into making your wedding/ event truly memorable. Our experienced artistic team also knows that looking and feeling your best on your event/wedding day starts with the beauty experiences leading up to it.

Having had the honor of serving many beautiful clients and their parties, we've learned exactly which questions to ask to help get you organized and prepared.

This wedding package outlines all our pricing and terms so you can review everything before signing any agreements. At Hidden Harbor Salon, we strive to make the entire process as smooth and easy as possible. We will stay in regular communication with you primarily via email at **Hiddenharborsalon745@gmail.com** and through our square contract and invoice system.

Wedding/ Event Package is divided in Parts:

- **Inquiries / intake form**

This form gathers basic details about you and your party, which can be done on our website, via email link or by phone.

- **SMD & Credit card Authorization**

A small deposit is required as soon as possible to lock in your date. The "Save my date deposit. This contract also authorizes us to keep a credit card on file for all future charges related to your wedding/ event services.

- **Service intake form/ estimate**

The intake form is designed to collect service details for each member of your party, options to add on to your package, wedding trials and more. lines out all our wedding/ event terms. This information helps us create your wedding packages estimate to review.

- **Finalizing Your Wedding Contract**

. Once you have accepted your estimate , we will issue an invoice outlining your deposit amount and due date.

Inquiry Intake – Wedding/ Event Service

To begin the booking process with Hidden Harbor Salon, we require all clients requesting **off-site services** to complete the **inquiry/ Intake form,** via website, phone or email. This form helps us gather essential information about your event so we can better understand your needs and start building your customized service package.

The form will ask for the following details:

- Bride/ grooms names or booking recipient
- Best point of contact
- Number of people requesting services (bride, bridesmaids, family, etc.)
- Types of services needed (hair, makeup, trials etc.)
- Travel needs,

Providing accurate and complete information in this form allows us to check availability.

Please note: *Completing the inquiry form does* ***not guarantee*** *your date until a Save My Date deposit is placed and confirmed. We book on a first-come, first-served basis, and dates remain open until secured with a deposit.*

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SMD & Credit card authorization

Once you receive confirmation that your date is available and you wish to proceed, to officially reserve your wedding date, you will have **seven (7) calendar days** to submit your deposit, unless otherwise agreed upon in writing. If no deposit is received within that time frame and no communication is made regarding a delay, your date may be released and offered to the next inquiring party.

This deposit ensures your selected date will be exclusively held for you and will not be offered to any other wedding party. Hidden Harbor Salon does **not hold dates without a deposit**, and all bookings are secured on a **first-come, first-served** basis

A card is required to be placed on file, which will be the card that Hidden Harbor salon will use for your non-refundable "Save My Date" deposit, and any future transactions .

The **deposit amount is variable and based on the size of your bridal party, and is part of your total service packages.** .

Save my date pricing:

- 3-4 people $100
- 4 – 6 people $ 200
- 7 -10 people $300

Any party more than 10 people, will be priced accordingly in a case-by-case situation.

Deposits are **non-refundable**, regardless of cancellation or changes in wedding plans, and this deposit unless specifically stated in your personalized proposal or invoice.

Make up & hair prices

At Hidden Harbor Salon, our years of experience allow us to create **breathtaking updos and flawless makeup looks** to help you feel confident and radiant on your special day. All services and prices are **final** and include the use of **professional-grade hair and makeup products, tools, and supplies**.

Bridal Trial Services (Strongly Recommended)

We suggest scheduling your trial 3 to 4 weeks prior to your wedding date. Please bring any accessories you plan to wear on your wedding day, such as your **veil, jewelry, hair pieces, or extensions**. We encourage you to **treat your trial like a full-dress rehearsal** to ensure everything comes together as envisioned.

- **Bridal Hair Trial:** $50-100

(Up 1 to 2 hours; includes 2–3 hairstyle options)

- **Bridal Makeup Trial:** $50-100

(Up 1 to 2 hours; includes 2–3 eyeshadow looks and a completed base)

Wedding Day Hair Services

- **Updo:** $135 | **Child:** $70
- **Half-Updo:** $90 | **Child:** $55
- **Blow Dry Only:** $60 | **Child:** $40
- **Blow Dry with Curl/Flat Iron:** $75 | **Child:** $45

• **Classic Curl or Flat Iron Only:** $50 | **Child:** $35

Approx. 45 minutes per service

Wedding Day Makeup Services

• **Classic Makeup:** $90

Includes: Light or full coverage foundation, contour, blush, highlighter, brows, lips, 1–2 matte eyeshadow shades, eyeliner, mascara, optional glitter or gems, and a **mini lip touch-up kit**.

Approx. 45 minutes

• **Full Glam Makeup:** $135

Includes: Light or full coverage foundation, contour, blush, highlighter, brows, lips, eyeliner, 3–4 eyeshadow shades, loose glitter, gems, and a **full aftercare touch-up kit**.

Approx. 1 hour

• **Classic Child Makeup (Ages 5–12):** $70

Includes: Skin tint or color correction, light eyeshadow, blush, highlighter, brow shaping, mascara, and lip gloss.

Children under 5 years old receive complimentary services as part of your wedding package.
Children over 12 years old will be charged full adult pricing.

Add-On Options

• **Lash Strip (Pre-Booked):** +$20

• **Lash Strip (Same-Day Add-On):** +$30 (automatically charged to card on file)

Additional Notes

• A **25% gratuity** is automatically added to each service for a **party larger than 5** and will be reflected in your final invoice.

• For larger bridal parties, additional stylists/artists may be brought in. In these cases, a **15% staffing fee** will be applied to your total service package.

Travel prices

For clients requesting **on site location services**, we ask that bookings be made **at least 4 months in advance** to ensure proper scheduling and staffing. Please note that a **travel fee** will be added to your total and is **in addition to all regular service pricing**, travel **fee is priced per provider .**

Travel Fee Breakdown:

- **Local Area Travel Fee – $40**

Applies to locations within proximity to the salon, including:

Tunis Mills, Royal Oak, Bozman, Wittman, McDaniel, Sherwood, and Tilghman Island.

- **Extended Area Travel Fee – $80**

Applies to locations **outside the immediate St. Michaels area**, such as:

Easton, Cambridge, Trappe, Cordova, Queen Anne, Kent Island, Centreville, and other surrounding areas. Final cost will be based on exact location and travel time

Service intake form/ estimate and terms

The intake forms are designed to collect service details for **each member of your wedding party**. Before completing the form, we recommend speaking with your party members to confirm which services (hair, makeup, or both) they wish to receive. This will help streamline the process and ensure accuracy.

The information provided in these forms allows Hidden Harbor Salon to create a customized **wedding day estimate** tailored to your party's needs. Based on the information provided in **service intake form, Hidden Harbor Salon will create a customized estimate** for your wedding service package, for you to review.

. While services and details may be adjusted after submission, we kindly ask that **any changes be finalized no later than 30 days prior** to your wedding date to allow for proper scheduling and staffing.

If you need to make changes to your services, please notify us via email. We will provide a **Service Change Form** to update your estimate accordingly.

Service Adjustments terms :

- **Changes to your estimate or invoice may be made at no additional charge prior, to 30 days of wedding date**
- A **25% upcharge** will be applied to any services added after **30 days** of the wedding.

- A **35% upcharge** will be applied to any services added **within 14 days** of the wedding.
- **No changes or additions** will be accepted **within 7 days** of the wedding date

Cancellations & Same-Day Adjustments:

- Any services dropped **within 30 days** of the wedding are **non-refundable** but may be **transferred to another person.**
- If service changes occur **on the day of the wedding/event** and the new service exceeds the original value, the **card on file will be charged the difference**.

Each service (hair or makeup) typically takes **45 to 60 minutes per person**, we do ask for your preferred start and end time, please be aware start time may need to be adjusted to fit your party size.

Bridal Party Service Selection option

The Bride or booking party may choose to pay for both hair styling or makeup services or only (one service only) for members of the bridal party.

If any member of the bridal party would like to receive both hair and makeup services, please add them to your intake form, Provide their individual contact information paying separately in the notes section.

These additional services will be considered separate from the hosted services, and Hidden Harbor will issue an individual invoice & contract directly to the participant for payment.

Getting ready photo add on

As part of our commitment to capturing the beauty and emotion of your wedding day, **Hidden Harbor Salon has partnered with professional local photographers** to document the “getting ready” portion of your day. This includes candid moments, behind-the-scenes styling, and all the special interactions that take place while preparing for the ceremony.

We believe these moments are an **important part of your wedding story**, and our photographers are skilled in capturing the details of your event, or bridal hair, makeup, and your bridal party experience

- **Getting-Ready Photo Package:** $100

Includes all professionally edited images from the **getting-ready session - only for the time that the salon is scheduled to be there;** delivered in a private online gallery, - you can check out our other wedding get ready album, on our website hiddenharbosalon.com, under weddings tap.

This add-on is offered at a **discounted rate to support emerging professional photographers** in building their portfolios, while also allowing Hidden Harbor Salon to collect high-quality beauty images for promotional use. Even if you choose not to purchase the photo package in advance, a photographer will still be present on-site during the getting-ready process. **You are welcome to purchase the edited images later** if you change your mind.

After Hours Touch-Up Add-On

Keep your look flawless beyond the getting-ready window with our After Hours Touch-Up service.

This add-on allows members of your bridal beauty team to remain on-site after the initial getting-ready services are complete, providing continued touch-ups for you & your party as needed—perfect for first looks, portraits, ceremonies, and beyond.

$65 per hour, per provider
Time begins immediately after scheduled services are completed
Touch-ups include hair adjustments, makeup refreshing, and overall look maintenance
Ideal for: Outdoor weddings, Long gaps between getting ready and ceremony, Brides who want a picture-perfect look all day

Wedding payments & due dates

- A **50% deposit** of the total service package is required **no later than 30 days prior** to your event/ wedding date.
- The remaining **50% deposit** of the total service package is **due no later than 7 days prior to** your event/ wedding Date.

We understand that weddings/events involve many moving parts and expenses, which is why we are happy to **offer payment plans upon request** to help break down the cost of your wedding services. Please contact us if you'd like to discuss a personalized payment schedule.

.Important Information for Event/ Wedding

To help us serve you better and ensure that your **wedding day runs smoothly**, we kindly ask that you and your bridal party follow the guidelines below. These preparations help our team stay on schedule and deliver the best possible results:

Hair & Makeup Preparation

- **Arrive with clean, dry hair** unless you have scheduled a wash and blow-dry as part of your service.

An additional fee may be charged if you arrive with wet hair without a prior blow-dry appointment.

- **Arrive with a clean, dry, and freshly moisturized face** to prepare for makeup application.
- **Avoid facial treatments** (e.g., exfoliation, chemical peels, microneedling, waxing) **at least one week prior** to your wedding day to prevent irritation or sensitivity.

Bridal Trial Guidelines

- During your trial run, we recommend wearing a **white or ivory top**, or one that closely matches the shade of your wedding dress. This helps ensure your makeup is properly color matched.
- **Bring inspiration photos** of hairstyles and makeup looks you like to help guide your stylist and artist.
- **Please bring your veil, headpiece, hair accessories, and any wedding jewelry** to your trial to ensure they are incorporated into your final look.

On the Wedding Day:

- If you are being serviced **in-salon**, you are welcome to bring **your own food and drinks** to make your morning more enjoyable.

*While we provide complimentary water, soda, and light snacks, feel free to bring a personalized selection. Please note: Our salon space is limited—**we recommend no more than 4 people at a time** in the bridal prep area.*

- Hidden Harbor Salon offers **early-morning and off-hours appointments**, including on non-business days, for your convenience.

- **Punctuality is crucial.** Please communicate with your bridal party to ensure **everyone arrives on time**. Even a **15-minute delay** can affect the entire schedule and service flow for your day.